

**Oxford Academy & Central School Board of Education  
Regular Meeting  
December 5, 2022**

Mrs. Gates called the meeting to order at 6:00 p.m.

**Call to Order**

Mrs. Gates led those present in the flag salute.

**Flag Salute**

Additions: 8.1 Parochial School Transportation Request, 8.2 Amend 2020-2021 Corrective Action Plan

**Additions/  
Deletions**

Deletions: None

Present were Trustees: Julie Gates, John Godfrey, Betsy Locke, Nathaniel Emerson and Matthew Leach.

**Present**

Superintendent

John Hillis

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

**Visitors**

Holly Cirello, Jonathan Rogers, Bob Avery, Perry Dewey

**Visitors**

**Approve Minutes**

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve the meeting minutes of November 7, 2022. Yes-5, No-0, Motion carried.

**Minutes**

**Reports/Presentations**

DCMO BOCES Capital Project Proposal – Mr. Dewey noted programmatic needs in the region and physical plant needs as the reasoning for a capital project proposal. They are presenting to all component districts and are looking for consensus to move forward. Mr. Avery shared specific programmatic needs (lighthouse program, crossroads program, pathways) and diagrams of where the therapeutic learning centers would be constructed on each campus. The project will be completed in two phases. Phase 1 is approximately \$14 million and will be in 2024-2025; Phase 2 is approximately \$20 million and is planned for 2026-2027. Mr. Avery also shared a sample borrowing scenario and net cost share of all debt payments for Oxford Academy.

**DCMO  
BOCES  
Capital  
Project**

**Leadership Team Updates**

Update on Test Scores – Mr. Collier and Mr. Lehr shared 2022 test score data to include a comparison of regional proficiency and NYS proficiency. Oxford Academy ELA and math scores for 3<sup>rd</sup> grade and ELA for 4<sup>th</sup> grade were comparable to regional and NYS overall scores. Math scores for 4<sup>th</sup> grade were close to regional scores but were considerably lower than NYS scores. Math and ELA scores for 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> grade were comparable to regional scores but on average were less than NYS scores. Math scores for 8<sup>th</sup> grade were considerably higher regionally and throughout NYS and ELA was consistent regionally.

**Update  
On Test  
Scores**

**Public Comment**

Holly Cirello asked how BOCES chooses the children that are enrolled there. Mr. Lehr noted it was on a first-come, first-serve basis.

**Public  
Comment**

**Superintendent's Report**

Health Insurance – Mr. Hillis informed the BOE that the district is considering opening up conversations with the bargaining units about health insurance.

**Health  
Insurance**

Fitness Room – Mr. Hillis reported Mr. Thorne is requesting that the fitness room be open one additional night during the week. Consensus of the BOE was in favor.

**Fitness Room**

Binghamton University – Mr. Hillis stated Binghamton University contacted him about a National Science Foundation Grant that could be used to fund the summer steam academy for the next 5 years.

**Binghamton University**

Scholar Athlete Report – Mr. Hillis shared a scholar athlete report. Sport participation numbers are increasing and fall student GPA's were impressive.

**Scholar Athletes**

Audits – Mr. Hillis stated the district and departments have undergone several audits since the summer.

**Audits**

At 7:04 p.m., Mr. Godfrey made a motion, seconded by Mr. Emerson to enter into executive session for the purpose of other matters made confidential by state or federal law. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

**Executive Session**

At 7:04 p.m., Mr. Collier was excused.

**Excused**

Mr. Emerson made a motion, seconded by Mr. Leach to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro Tem**

Mr. Emerson made a motion, seconded by Mr. Leach to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

**CSE Minutes**

At 7:18 p.m., Mr. Lehr was excused.

**Excused**

At 7:18 p.m., Mrs. Locke made a motion, seconded by Mr. Godfrey to come out of executive session. Yes-5, No-0, Motion carried.

**Come out of Executive Session**

**Communications**

None

**Old Business**

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolutions G05-G06. Yes-5, No-0, Motion carried.

**12-22(1) G05**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Parochial School Transportation requests for the following students for the 2022-2023 school year:

**Parochial School Transportation**

**Holy Family**

Parker Northup

**12-22(1) G06**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledged and approve the amended corrective action plan from the 2020-2021 external audit pertaining to the unassigned fund balance.

**Amend 2020-21 Corrective Action Plan**

**New Business**

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolutions G1-G2. Yes-5, No-0, Motion carried.

**12-22(1) G1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Understanding with Chenango County Community Mental Hygiene for Services through December 31, 2023.

**MOU Mental Hygiene**

**12-22(1) G2**

**BE IT RESOLVED:**

Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge the 2022 Annual Fire Inspection Reports as given.

**Fire  
Inspection  
Reports**

**Business Office**

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolutions G3-G8. Yes-5, No-0, Motion carried.

**12-22(1) G3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for October 2022.

**Internal  
Claims  
Auditor  
Report**

**12-22(1) G4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular  
Account  
Report**

October 2022                      \$50,809.19

**12-22(1) G5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and Board of Education Recommended Policy #8 Disposal of District Property, that this Board does hereby approve the disposal of the following surplus equipment: 1963 Wood Planer in such a way as to maximize the net proceeds of sale via public auction and/or eBay, dispose of and/or recycle.

**Surplus  
Equipment  
Wood Planer**

**BE IT FURTHER RESOLVED:** All proceeds from the sale(s) will be deposited in the General Fund.

**12-22(1) G6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and Board of Education Recommended Policy #8 Disposal of District Property, that this Board does hereby approve the disposal of the following surplus equipment: 2017 & 2018 Chromebooks in such a way as to maximize the net proceeds of sale via public auction and/or eBay, dispose of and/or recycle.

**Surplus  
Equipment  
Chromebooks**

**BE IT FURTHER RESOLVED:** All proceeds from the sale(s) will be deposited in the General Fund.

**12-22(1) G7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve Change Order #003 for Smith Site Development for the amount of \$23,874.26.

**Change  
Order  
Smith Site  
Development**

Original Allowance \$39,000.00  
Asphalt change        \$23,874.26

**12-22(1) G8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for AS-7 Contract Billing, Sports Official Warrants, 2022 Summer School Billing and Credit Memo totaling \$395,752.70.

**DCMO  
BOCES  
Invoices**

**Personnel**

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve resolutions C1 – UC3. Yes-5, No-0, Motion carried.

**12-22(1) C1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **James Champlin's** letter of intent to retire from his position of Elementary Teacher, effective after the close of day January 27, 2023.

**Elementary  
Teacher  
Resignation  
J. Champlin**

**12-22(1) C2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the daily compensation rate of \$195.00 per day to be paid to **Jared Bush** for planning and performing the duties of Math Education Teacher, retroactive to October 17 through October 28, 2022.

**Daily  
Compensation  
Approval  
J. Bush**

**12-22(1) C3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2022-2023 school year.

**Substitute  
Teachers**

**Ronda Battista** - Uncertified  
**Paulina Tompkins** - Uncertified

**12-22(1) C4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the daily compensation rate of \$195.00 per day to be paid to **Jessica Henninge** for planning and performing the duties of Elementary Education Teacher, effective December 19, 2022 (or after 30 days subbing has been reached) through a date not yet determined.

**Daily  
Compensation  
Approval  
J. Henninge**

**12-22(1) C5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the advisor appointments for the 2022-2023 school year as follows:

**Extracurricular  
Activities  
Advisor -  
Mock Trial  
J. Rogers**

Mock Trial Advisor     **Jonathan Rogers**     \$1,492.00

**12-22(1) C6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve payment for services offered, to those whom qualify, during sporting events, including but not limited to, ticket taking, score keeping and/or crowd control, for the 2022-2023 school year to the following individuals:

**Ticket takers**

**Michele Collins**

**12-22(1) UC1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Cody Reynolds** to the position of Full-time Custodial Worker subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective December 6, 2022, salary \$13.20 per hour. (Vice: **C. Lints**)

**Custodial  
Worker  
C. Reynolds**

**12-22(1) UC2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge **Lauren Bullock's** letter of resignation from her position of Part-time Teacher Aide, retroactive to November 22, 2022.

**PT Teacher  
Aide  
Resignation  
L. Bullock**

**12-22(1) UC3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2022-2023 school year.

**Support Staff  
Substitute**

**Reminders**

**Planning**

Mrs. Gates noted the following reminders.

- December 9 – Pre K-2 Concert, 8:30 am, OAPAA
- December 13 – MS-HS Winter concert & Art Show, 6 pm, OAPAA
- December 16 – 3-4 Grade Concert, 8:30 am, OAPAA
- December 23 – ½ Day of Instruction
- December 26-30 – No School, Christmas Recess (Offices Closed 12/26 & 12/27)
- January 2 – No School, New Year’s Day Observed (Offices Closed)
- January 9 – BOE Regular Meeting, 6 pm, MS Conference Room

**Public Comment**

None

**Public  
Comment**

**BOE Member Comments/Concerns**

Mr. Godfrey noted he had a good trip to Paris. One highlight was visiting Omaha Beach (D-day beach).

Mrs. Locke wished everyone happy holidays.

There being no further action to come before this Board, Mr. Emerson made a motion, seconded by Mr. Leach to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 7:25 p.m.



Michele D. Rice  
District Clerk

**BOE  
Member  
Comments/  
Concerns**

**Meeting  
Adjourned**